NOTICE OF MEETING

BOARD OF DIRECTORS OF THE
FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
Wednesday, March 11, 2020 at 6:00 PM
Chambers of the Board of Directors
5469 East Olive Avenue
Fresno, California 93727

AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. REPORT OF THE GENERAL MANAGER

3. APPROVAL OF MINUTES:
   A. Meeting of February 26, 2020

4. BUSINESS AND PRESENTATIONS FROM THE FLOOR
   (This is an opportunity for the members of the public to address the Board on any matter related to
   the District that is not listed on the Agenda.)

5. ADDITIONS TO THE AGENDA
   (The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a
   need for immediate action on the matter and the need came to the attention of the District after the
   posting of this agenda.)

6. POTENTIAL CONFLICTS OF INTEREST
   (Any Board Member who has a potential conflict of interest may now identify the item and recuse
   themselves from discussing and voting on the matter.) (FPPC §87105)

7. PUBLIC HEARING: None Scheduled

8. CONSENT CALENDAR
   (All Consent Calendar items are considered to be routine action items and will be enacted by one
   motion. There will be no separate discussion of these items unless requested, in which event the item
   will be removed from the Consent Calendar and considered following approval of the Consent
   Calendar.)
   A. Update on Proposition 68 Statewide Park Program Grant Application, Trolley Creek Park
      Rehabilitation Project
   B. Report of Public Concerns, February 2020

9. REGULAR AGENDA ITEMS
NOTICE OF MEETING: March 11, 2020
AGENDA

A. Authorization to Distribute Request for Proposals (RFP) for Environmental Planning and Regulatory Compliance Consulting Services

B. Notification of Grant Award, Proposition 1 Integrated Regional Water Management Implementation Grant Program, Basin "CF" (Peach & Central)

C. Discussion of the 2020 Executive Staff Annual Retreat, Review of the District's 2019-2020 Top Objectives and Concurrence with the District's 2020-2021 Top Objectives

10. BOARD REPORTS, WORKSHOPS, CORRESPONDENCE AND REQUESTS FOR FUTURE AGENDA ITEMS

11. REPORT OF GENERAL COUNSEL

12. CLOSED SESSION: None Scheduled

13. ADJOURNMENT

14. NEXT MEETINGS:

*Tuesday, March 17, 2020 Policy Committee Meeting @ 12:00 pm
*Wednesday, March 25, 2020 Regular Board Meeting @ 6:00 pm

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, by facsimile, or written correspondence to the District’s Clerk to the Board at (559) 456-3292 at the District office, at least 48 hours before a public District meeting.
ACTION SUMMARY MINUTES
MINUTES OF THE REGULAR BOARD MEETING OF
THE BOARD OF DIRECTORS OF THE
FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
HELD WEDNESDAY, FEBRUARY 26, 2020

Pursuant to notice, the Regular Board Meeting of the Board of Directors of the Fresno Metropolitan Flood Control District was held Wednesday, February 26, 2020 at 6:00 p.m. in the Board Chambers of the Fresno Metropolitan Flood Control District at 5469 East Olive Avenue; Fresno, California.

DIRECTORS PRESENT: Buzz Burleson, Chair
                        Kacey Auston, Vice-Chair
                        Frank Fowler
                        Mike Rastegar
                        Roy Spina
                        Kendall Groom

DIRECTORS ABSENT: None

STAFF, CONSULTANTS, OTHERS PRESENT: Berta Mims, Assistant General Manager-Administration
                                            Debbie Campbell, Design Engineer
                                            Brent Sunamoto, Operations Engineer
                                            Frances Lopez, Office Manager
                                            Jared Shuman, Environmental Resources Manager
                                            Brandy Swisher, Staff Analyst
                                            Esther Schwandt, Clerk to the Board

                                            Ken Price, Assistant General Counsel;
                                            Baker, Manock & Jensen

PRESIDING: Director Burleson, presiding as Chairman called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. REPORT OF THE GENERAL MANAGER:

Mrs. Mims on behalf of the General Manager reported on the following: (1) the General Manager and the District Engineer are in Washington DC at the ACWA DC Conference, and are also contacting Legislators regarding proposed language for possible inclusion in the 2020 Water Resources Development Act (WRDA) for the proposed re-operation of the Redbank and Fancher Creeks Project, including Big Dry Creek Dam and Reservoir; she noted she had spoken to Mr. Hofmann today and he indicated that he has had very good luck in meeting with our representatives and the discussions have been promising; (2) in addition, she, Brent Sunamoto, Jared Shuman, Jarrod Takemoto and Andrew Remus
met today with Matt Reed of Congressman McClintock’s office regarding the same matter, and Mr. Reed was very receptive and indicated the Congressman would probably support the District since it is within the Congressman’s main focus, which is water, and the language includes a “no funding requirement”;

(3) staff distributed two [2] newspapers articles regarding Councilmember Bredefeld’s suggestion that the answer to the City’s park problem is using all of the District’s ponding basins; (4) reminder there are two [2] Board Committee Meetings scheduled in March; the Priorities & Programming Committee is scheduled to meet Tuesday, March 10th and the Policy Committee is scheduled to meet Tuesday, March 17th; (5) the Clerk to the Board would be contacting the Board Members as to their availability to attend the Clovis Mayor’s Breakfast scheduled for Thursday, May 28th at 7:00 am; (6) District staff will be participating in the Fresno Home & Garden Show scheduled for Friday, March 6th – Sunday, March 8th at the Fresno Fairgrounds, and staff has tickets available should the Board Members be interested in attending; (7) reminder it is Form 700/Conflict of Interest time and the Board Members’ Form 700s are due to the County of Fresno by April 1st; and, (8) the Fresno County Office of Elections will be using the District’s Board Room and facilities as one of their new “Vote Centers” on Saturday, February 29th – Tuesday, March 3rd election day.

3. APPROVAL OF MINUTES: Meeting of February 12, 2020

Due to her absence at the February 12, 2020 Board Meeting, Director Auston abstained.

Approved as Recommended

Motion by: Groom  Second by: Spina
Ayes: Burleson, Fowler, Rastegar, Spina, & Groom
Noes: None
Abstentions: Auston
Absentees: None

4. BUSINESS AND PRESENTATIONS FROM THE FLOOR:

There was no Business or Presentations from the Floor

5. ADDITIONS TO THE AGENDA:

There were no Additions to the Agenda.
6. POTENTIAL CONFLICTS OF INTEREST:

There were no Conflicts of Interest.

7. PUBLIC HEARING:

There were no Public Hearings scheduled.

8. CONSENT CALENDAR:

A. Award of Contract “PP-20”, Construction of Storm Drain Facilities (Minnewawa & Liberty) and Allocation of Unauthorized Improvements – Contingency Funds

B. Report on Award of Uniform Cost Accounting Contract “CQ-10”, Inlet and Lateral (Martin Luther King Jr. Boulevard & North Avenue)

C. Authorization to Sign Agricultural Lease Agreement, Deborah Jarvinen, Fancher Creek Reservoir

D. Authorization to Schedule 2020-2021 Budget Workshop and Budget Hearing

E. Ratification of Expenditures, Report of Fund Balances and Activity, January 2020

F. Report of Pollutant Discharge Incidents, January 2020

Approved as Recommended

Motion by: Rastegar          Second by: Auston
Ayes: Burleson, Auston, Fowler, Rastegar, Spina, & Groom
Noes: None
Abstentions: None
Absentees: None
9. REGULAR AGENDA ITEMS:

A. Authorization to Enter in Agreements with California High Speed Rail Authority for Storm Drainage Crossing (Various Drainage Areas), Between Herndon Avenue & American Avenue and Adoption of Resolutions Authorizing Quitclaim of Storm Drain Easements; Drainage Areas “EH” and “AH” (two-thirds vote required)

It is recommended the Board of Directors: (i) authorize staff to enter into either a Common Use or a Joint Use Agreement with the Authority for the locations shown on Exhibit No. 1 and, (ii) adopt the Resolutions attached to the Board Memorandum authorizing the execution of Quitclaim Deeds relinquishing the District’s interest in the existing Storm Drain Easements identified therein.

Approved as Recommended, Adopting Resolutions No. 2020-940 for Drainage Area “EH” and No. 2020-941 for Drainage Area “AH”

Motion by: Fowler Second by: Rastegar
Ayes: Burleson, Auston, Fowler, Rastegar, Spina, & Groom
Noes: None
Abstentions: None
Absentees: None

10. BOARD REPORTS, WORKSHOPS, CORRESPONDENCE AND REQUESTS FOR FUTURE AGENDA ITEMS:

A. Recommendation from the Administrative Committee: Mid-Year Review of the Five-Year Financial Forecast

This report is for informational purposes only. No action is required of the Board of Directors unless specific direction is to be given to staff.

As the report was submitted for informational purposes only, no further action was taken.
B. Report on Board of Directors Attendance at Various Meetings; COUNTYWIDE OVERSIGHT BOARD FRESNO COUNTY, DIRECTOR FOWLER

It is recommended Director Fowler give a verbal report of the Countywide Oversight Board Fresno County Board Meeting held on January 23, 2020.

Director Fowler gave a verbal report.

As the report was submitted for informational purposes only, no further action was taken.

C. Recommendation from the Community Relations Committee: Review and Approval of Current District Flood Line Articles

It is the recommendation of the Community Relations Committee that the Board of Directors review and approve the publication of the Flood Line Spring 2020 issue.

Ms. Swisher noted the only change to the Flood Line from that reviewed by the Community Relations Committee was on page 3, under the article entitled, “Manageable rainy season so far” was to the drought designation as that has changed. Specifically, the Fresno/Clovis area is in a state of “moderate drought”, as determined by the United States Drought Monitor.

Approved as Recommended

Motion by: Spina   Second by: Auston
Ayes: Burleson, Auston, Fowler, Rastegar, Spina, & Groom
Noes: None
Abstentions: None
Absentees: None

11. REPORT OF GENERAL COUNSEL

Mr. Price reported Legal Counsel is available should the Board Members have any questions with respect to filing of their Form 700s. In addition, he reported the Association of California Water Agencies (ACWA) Legislative Committee Board voted unanimously in favor of the District’s AB 2050, the legislation designed to change the District’s purchasing threshold from $10,000 to $25,000.
12. **CLOSED SESSION**

A Closed Session was not convened.

**ADJOURNMENT**

*Adjourned Board Meeting at 6:24 pm*

- **Motion by:** Rastegar  
- **Second by:** Spina  
- **Ayes:** Burleson, Auston, Fowler, Rastegar, Spina, & Groom  
- **Noes:** None  
- **Abstentions:** None  
- **Absentees:** None

[Signature]

BERTA MIMS  
ASSISTANT GENERAL MANAGER-ADMINISTRATION

3/4/2020  
DATE
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 8.A.
FROM: Berta Mims, Assistant General Manager - Administration
SUBJECT: Update on Proposition 68 Statewide Park Program Grant Application, Trolley Creek Park Rehabilitation Project

Summary
In June of 2018, Proposition 68 was approved by voters, creating a $4 billion bond fund for local parks, environmental protection, water infrastructure, and flood protection projects. The first of the grant programs to accept applications was the Statewide Parks Program, described by State staff as the largest dedicated parks funding grant in California’s history. The first round of funding made $254,942,000 available through a competitive application process. The grant program has eligibility criteria and scoring based on economic need of residents served, and is unusual in that it requires no local cost match for projects serving severely disadvantaged communities and specifically includes rehabilitation projects, which are often excluded by other grant programs.

At its May 22, 2019 meeting, the Board of Directors adopted a Resolution for a park project. Subsequently, staff submitted an application requesting grant funds for rehabilitation work at Trolley Creek Park. The District’s project application requested $623,700 to fund much-needed equipment rehabilitation work, including replacement of both play structures and the rubberized play matting underneath them, replacement the roof of the replica Birney trolley car and installation of a protective structure over it, installation of shade structures over the swings and amphitheater, replacement of pavilion barbecues, replacement of park lighting with high output/low energy use LED fixtures, and much more. State of California Department of Parks and Recreation announced its funding decisions on February 25, 2020, and the District’s Trolley Creek Park Rehabilitation Project was not awarded funding.

Recommendation
This report is for informational purposes only. No action is required of the Board of Directors unless specific direction is to be given to staff.

Discussion
The District’s Trolley Creek Park Rehabilitation Project was one of 478 applications received. Funding requests totaled $2.3 billion. Awards totaling $254.9 million were made to 62 projects in 25 counties across the state, with an average grant amount of $4.1 million. The grant program’s maximum award is $8.5 million, and the minimum is $200,000. During a March 1, 2019 grant workshop put on by State Parks staff, they made it clear that the significant amount of money available, the focus on disadvantaged community funding, the high grant maximum, and the no-local match requirement, would likely attract a large number of applications and create a highly competitive applicant field. However, those were precisely the
program features that made the District decision to apply a clear and simple one.

The State’s notification letter is attached. In it, the District is encouraged to apply for the next funding round. They advise that the application date is not yet established, and that State staff “…will announce a series of statewide Application Workshops to share lessons learned from this current round of applications, and to assist applicants in preparing for the next round.” District staff plans to participate in one of the workshops and take advantage of any guidance provided by State staff. Because 478 projects were received, it is not anticipated that State staff will be able to provide specific comments on unfunded project applications. However, there are areas of the application where we know improvement can be made. One of them is in public engagement to solicit feedback and ideas on enhancement of current park features and for ideas on new features that could be added to make Trolley Creek Park more usable to the public it serves. If there is willingness to alter the existing park design and provide maintenance for all features, more flexibility will exist in soliciting and implementing feedback and ideas provided by park users. With that foundation, targeted and purposeful public outreach can be planned and executed, with the potential outcome of significantly strengthening the next Trolley Creek Park Rehabilitation Project application.

Normal operations and maintenance work is not eligible for grant funding, and the District must show it will maintain any grant funded improvements. This is particularly important, as much of the construction of Trolley Creek Park was funded by State of California grants. At present, there are a number of maintenance projects on the near horizon.

Respectfully submitted by:
Brandy Swisher, Staff Analyst III

Attachments
1. Prop 68 Trolley Creek Notification Letter 2020-02-20
Brandy Swisher  
Staff Analyst III  
Fresno Metro Flood Control Dis  
5469 East Olive Avenue  
Fresno, CA 93727

Re: Fresno Metro Flood Control Dis Trolley Creek Rehabilitation Project - Proposition 68 Statewide Park Development and Community Revitalization Program (SPP)

Dear Brandy Swisher:

Thank you for your interest in the SPP program. The Office of Grants and Local Services (OGALS) has completed its multi-level review process of the SPP “Round Three” applications. Unfortunately, the project application listed above was not selected for funding.

SPP “Round Three” was the most competitive grant program in OGALS’ nearly fifty-year history of grant administration. A total of $2.3 billion was requested through 478 project applications. The amount requested greatly exceeded the $254.9 million available in this round. OGALS believes that each application highlights a statewide need for local parks.

At this time, the application deadline for SPP “Round Four” is not yet established. OGALS will announce a series of statewide Application Workshops to share lessons learned from this current round of applications, and to assist applicants in preparing for the next round. Information about the SPP will be posted at www.parks.ca.gov/spp

OGALS looks forward to reviewing your “Round Four” grant application. If you have any questions about this project or the SPP, please contact your Competitive Review Project Officer Nicky Lambert at Nicky.Lambert@parks.ca.gov or (916) 651-7969.

Sincerely,

Sedrick Mitchell, Deputy Director  
Community Engagement Division

cc: Project file
SUMMARY
District staff receives calls from the general public routinely requesting information about the District's drainage system or to voice concerns about some aspect of the District's program. Over time, the response to public concerns was disbursed to individuals closest to the activity of interest. A database was developed as a method of storing, tracking, and reporting all public concerns received.

The District received 13 public concerns during the month of February.

RECOMMENDATION
This report is for informational purposes only. No action is required of the Board of Directors unless specific direction is to be given to staff.

DISCUSSION
All public concerns receive a thorough internal review by staff, field review when appropriate and a response to the calling party if necessary. The attached report summarizes each concern and staff's response.

The concerns are categorized by the type of issue. Staff received calls on Fence Damage, Miscellaneous and Non-District during this reporting period. A limited description of the categories is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>- issues regarding District related construction projects.</td>
</tr>
<tr>
<td>Drainage</td>
<td>- issues regarding street drainage, storm drainage system, pipelines,</td>
</tr>
<tr>
<td></td>
<td>inlets or siphons.</td>
</tr>
<tr>
<td>Excavation activity</td>
<td>- issues regarding the borrow permit program.</td>
</tr>
<tr>
<td>Fence damage</td>
<td>- issues regarding the repair or damage to District fences.</td>
</tr>
<tr>
<td>Graffiti</td>
<td>- issues related to graffiti on District infrastructure.</td>
</tr>
<tr>
<td>Irrigation</td>
<td>- issues regarding the developed basin irrigation system.</td>
</tr>
<tr>
<td>Maintenance activity</td>
<td>- issues regarding the maintenance at District facilities.</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>- issues that do not fit into one of the other categories.</td>
</tr>
<tr>
<td>Non-District</td>
<td>- issues responded to by staff but are associated with another agency.</td>
</tr>
<tr>
<td>Recharge</td>
<td>- issues regarding the District's recharge program.</td>
</tr>
</tbody>
</table>
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 8.B.

Wildlife - issues regarding wildlife in the District's facilities (i.e. rodents, water fowl, pets).
Storm Operations - issues regarding winter operations activities (i.e. pumping, maintenance, etc.).

The report will specify the type of concern by these categories. Only concerns raised by the general public will be transmitted in this report. While staff also receives concerns from developers or engineering firms regarding District program issues routinely, these do not meet the subject matter or intent of this report and are not included herein.

Respectfully submitted by:
Anthony Zaragoza, Engineer II

Attachments
1. February 2020
## Monthly Public Concerns Report

### Fence Damage

<table>
<thead>
<tr>
<th>Drainage Area</th>
<th>Name</th>
<th>Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>DO</td>
<td>James Devoll</td>
<td>There is a fence cut on the east fence line at Basin DO.</td>
<td>Repaired by contractor.</td>
</tr>
</tbody>
</table>

**Date/Time:** 02/05/2020 2:39 PM  
**Taken By:** AZ

### Miscellaneous

<table>
<thead>
<tr>
<th>Drainage Area</th>
<th>Name</th>
<th>Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>V</td>
<td>Larry Meacham</td>
<td>The top of the outfall structure at the north west corner of Basin V is missing.</td>
<td>Staff investigated and found that the top portion of the outfall structure was dislodged from the outfall cage. Staff did a temporary fix and contacted a contractor to make the repair. The lid was repaired and reattached on 2/5.</td>
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<tr>
<td></td>
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</tr>
<tr>
<td>CY</td>
<td>Sherry Godwin</td>
<td>Noticed that the water level in Basin CY is dropping. She's curious if the District is dewatering the basin.</td>
<td>Informed Sherry that the District is not pumping the basin and that the falling water level is due a combination of little rainfall in 2020 and percolation.</td>
</tr>
<tr>
<td></td>
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<tr>
<td>Y</td>
<td></td>
<td>There are mounds of trash in Basin Y and a homeless encampment.</td>
<td>Staff contacted the developed basin maintenance contractor regarding the trash at the basin. Also, staff contacted the City of Fresno Homeless Task Force. Staff reported an encampment to the task force several times since this first occurrence. No encampments have been observed by staff since 3/1. Staff will continue to monitor the situation at the site and contact the City when needed.</td>
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<td></td>
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<tr>
<td>RCR</td>
<td>Amy Horn</td>
<td>Would like to know when the fence project at Redbank Creek Reservoir will be completed.</td>
<td>Informed Mrs. Horn that the fence project is out to bid. The bid opening is scheduled for 3/18.</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>AE</td>
<td>Karen Lozito</td>
<td>Unhappy the water level in Basin AE is very low. Would like more water in the basin.</td>
<td>Informed Karen that the falling water level is due to a combination of little rainfall in 2020 and percolation.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drainage Area</td>
<td>Name</td>
<td>Address</td>
<td>Date/Time</td>
</tr>
<tr>
<td>---------------</td>
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</tr>
<tr>
<td>EN</td>
<td>Carl Veland</td>
<td>AZ</td>
<td>02/19/2020 1:53 PM</td>
</tr>
<tr>
<td>RR</td>
<td>Dalton</td>
<td>AZ</td>
<td>02/21/2020 1:04 PM</td>
</tr>
<tr>
<td>Y</td>
<td>Silvia</td>
<td>AZ</td>
<td>02/27/2020 8:53 AM</td>
</tr>
<tr>
<td>H</td>
<td>Stephen Sacks</td>
<td>AZ</td>
<td>02/27/2020 10:41 AM</td>
</tr>
<tr>
<td>H</td>
<td>Adaline Sandoval</td>
<td>AZ</td>
<td>02/27/2020 4:51 PM</td>
</tr>
</tbody>
</table>

Non-District

<table>
<thead>
<tr>
<th>Non-District</th>
<th>Description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drainage Area</td>
<td>Mud Creek</td>
<td>Would like to know who is responsible for the maintenance of Mud Creek that flows through his property at 2566 North Zediker.</td>
</tr>
<tr>
<td>Name</td>
<td>Patrick</td>
<td>Address</td>
</tr>
<tr>
<td>Drainage Area</td>
<td>Q</td>
<td>Ivana Loughrey</td>
</tr>
</tbody>
</table>
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 9.A.
FROM: Berta Mims, Assistant General Manager - Administration
SUBJECT: Authorization to Distribute Request for Proposals (RFP) for Environmental Planning and Regulatory Compliance Consulting Services

Summary
At its May 23, 2012 meeting, the Board of Directors authorized the General Manager to enter into various agreements with environmental consulting firms to provide "as-needed" services for environmental planning and regulatory compliance. On June 12, 2019, the Board authorized the final one-year extension to those agreements, which will conclude on June 30, 2020. These contractors were selected through a Request For Proposal (RFP) process and put on a list of "as-needed" consultants for environmental planning and regulatory compliance work. The District is responsible for complying with the California Environmental Quality Act (CEQA), National Environmental Quality Act (NEPA), state and federal permits, and conducting site assessments prior to District land purchases and projects.

Consultant services are used for those projects and assessments requiring specific technical expertise. In the eight years since the last RFP was completed, many of the firms that were on the list of "as-needed" consultants have been consolidated or perform new services. Additionally, new firms have been established in the Fresno-Clovis area. It is appropriate at this time for the District to review the firms available to perform these services through an RFP process. Services that would be provided under a new contract include the following:

1. CEQA/NEPA Compliance Services
2. Air Quality Studies
3. Biological Studies
4. Cultural Resources Studies
5. Site Assessments - Phase I and II
6. Asbestos Surveys
7. Stormwater Compliance Services

The RFP will request information and rates from qualified firms that could perform the above services. When specific work is needed, consultants qualified in that category of work will be asked to submit a project specific proposal. The proposals will be reviewed and an amendment to the independent contractor agreement will be executed for the specific job. Project costs for these services are usually under $10,000 and can be approved by the General Manager. If the project cost is over $10,000, the scope of work will individually be brought to your Board for
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approval. For the budget year 2019-2020, anticipated consulting firm costs were budgeted at approximately $150,000, which includes the completion of the Southeast Development Area Environmental Impact Report (SEDA EIR). Historically, annual expenditures to environmental consulting firms is around $50,000.

Recommendation
It is recommend the Board of Directors authorize staff to distribute a Request for Proposals to provide environmental planning and regulatory compliance consulting services for the District.

Discussion
Before purchasing property or constructing projects, the District must comply with all applicable CEQA, state and federal permits and perform site assessments. Consultants are needed to assist the District with these services. The services to be provided could include the preparation of CEQA documents, including negative declarations and environmental impact reports, air quality studies, biological studies, cultural resources surveys, and site assessments. Services could also include providing technical, regulatory, and compliance advisory services.

The objective of these services is to analyze the project site for contaminates before the District purchases land and to evaluate and mitigate environmental impacts by a project. The consultants will also assist with permits that will keep the District in compliance with state and federal regulations.

The RFP includes a detailed list of the services for which the proposers can demonstrate technical competency. The RFP will allow the proposers to select individual services they specialize in or the entire list. The list of individual services include:

1. **CEQA/NEPA Compliance Services**
   - Update the District's Master Environmental Impact Report.
   - Develop environmental documents, including, but not limited to, Initial Studies, Negative Declarations, Mitigated Negative Declarations, Environmental Impact Reports, and Environmental Assessments for new or modified District projects.
   - Develop mitigation and monitoring strategies.
   - Attend Public Hearings and present information to the District's Board of Directors for CEQA/NEPA projects.
   - Provide the District with technical and regulatory guidance to assist with CEQA/NEPA compliance.

2. **Air Quality Studies**
   - Produce air quality sections and reports for Environmental Impact Reports, Negative Declarations, and Mitigated Negative Declarations.
   - Emissions inventory development and mitigation strategies.
   - Calculate greenhouse gas emissions and provide technical and regulatory assistance.

3. **Biological Studies**
   - Perform surveys for special status plant and animal species and/or surveys for nesting birds.
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- California Fish and Wildlife Section 1602 Lake and Stream-bed Alteration surveys and compliance services.
- Wetland delineations.
- Assistance securing incidental take permits.
- Develop habitat mitigation and monitoring strategies.
- Perform annual monitoring surveys and/or reports to determine compliance with re-vegetation, animal re-colonization, and wetland performance criteria.
- Assist the District in securing permits and agreements with agencies such as the U.S. Army Corps of Engineers, State Water Resources Control Board, U.S. Fish and Wildlife Service, and the California Department of Fish and Wildlife.
- Assist with compliance in government regulations and requirements.

4. Cultural Resources Studies
   - Cultural resources compliance services and assessments.
   - Archaeological site investigation.
   - Regulatory assistance.
   - Native American Coordination.
   - Historical records searches and research.
   - Land-use and landscape histories.
   - Construction monitoring and site salvage.

5. Preparation of Site Assessments - Phase I and II
   - Prepare a report documenting current site conditions, site history, surrounding property uses, geologic setting, groundwater conditions, and identification of hazardous waste issues on the site or on properties within the surrounding area.
   - Phase I assessments shall be conducted and prepared in accordance with ASTM standards for E1527-13, and any amendments, revisions or reissuance thereof.
   - Conduct a Phase II environmental site assessment following ASTM E1903 standard investigation involving chemical analysis for hazardous substances and/or petroleum hydrocarbons
   - The following might be conducted during a Phase II site Investigation - Soil and groundwater characterization including soil and groundwater sampling and analysis: evaluation of site remediation needs, preparing site remediation plans including site cleanup estimates for the purpose of including such costs in site purchase negotiations.

6. Asbestos Surveys
   - Sample and analyze building materials to identify and quantify the presence of potential asbestos-containing building materials in on-site structure.
   - Surveys shall be conducted in accordance with all applicable San Joaquin Valley Air Pollution Control District regulations.
   - These services may be provided to the District by qualified sub-contractors identified in the proposal.

7. Stormwater Compliance
   - Develop stormwater pollution prevention plans for District projects and municipal corporation yards.
   - Update and provide training for the District’s Post-Development Standards Technical Manual.
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 9.A.

- Perform stormwater sampling for site investigations.
- Perform inspection services for construction, industrial, and municipal corporation yards.

Proposed Project Timeline
Staff plans to have the consultants under contract by June 30, 2020. The timeline and key milestones for this RFP are as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribution of Proposals</td>
<td>March 16, 2020</td>
</tr>
<tr>
<td>Pre-Proposal Meeting</td>
<td>April 1, 2020 at 1:30 p.m.</td>
</tr>
<tr>
<td>Questions or Clarifications due to FMFCD</td>
<td>April 8, 2020 at 4:00 PM</td>
</tr>
<tr>
<td>Response to Questions Distributed</td>
<td>April 15, 2020</td>
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<tr>
<td>Proposals Due</td>
<td>April 29, 2020 at 4:00 PM</td>
</tr>
<tr>
<td>Staff Recommendation to Board of Directors</td>
<td>May 27, 2020</td>
</tr>
</tbody>
</table>

Respectfully submitted by:
Joseph Draper, Staff Analyst II

Attachments
None
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 9.B.
FROM: Berta Mims, Assistant General Manager - Administration
SUBJECT: Notification of Grant Award, Proposition 1 Integrated Regional Water Management Implementation Grant Program, Basin "CF" (Peach & Central)

Summary
The California Department of Water Resources (DWR) has announced its funding recommendations for Round 1 of the Proposition 1 Integrated Regional Water Management Implementation Grant Program. The District's Basin "CF" Groundwater Recharge Flood Protection Project has been selected to receive $1,113,033 in grant funding. This is a 100% project cost grant, and does not require a local match because the completed project will benefit the severely disadvantaged community of Malaga. Basin "CF" is located near Peach and Central Avenues in southeast Fresno, adjacent to the service area of the Malaga County Water District.

Recommendation
This report is for informational purposes only. No action is required of the Board of Directors unless specific direction is to be given to staff.

Discussion
Approximately $222 million was available to fund projects in 11 hydrologic regions during this funding round, with $12.9 million allocated to the Tulare/Kern hydrologic region where the District's service area is located. Within the Tulare/Kern hydrologic region are the following Integrated Regional Water Management Agencies (IRWMA): Kern, Poso Creek, Southern Sierra, Upper Kings, Westside San Joaquin, Tule, and Kaweah River Basin. Only IRWMAs are eligible to apply for this funding, and must submit group applications on behalf of member agencies. The first five IRWMAs submitted applications for a total of 23 projects, nine were recommended for award of grant funds, and one of them was the District's Basin "CF" project. The urban storm drainage system in the District's service area is within the boundary of the Upper Kings IRWMA, which submitted a seven-project application; three of those were District projects.

Basin “CF” is a 20-acre stormwater retention basin. The grant project will improve the usability of the existing basin site by constructing a pump station, adding SCADA (Supervisory Control and Data Acquisition) functionality, and constructing internal basin pipeline, basin relief pipeline, and canal intertie pipeline. The completed project will allow dry season groundwater recharge of imported surface water, and rain season flood water routing and containment. The expected recharge capability is approximately 1,400 acre-feet of groundwater annually. This is a 6.05% increase over the 29,743 acre-foot/10-year average annual surface water recharged in
the FMFCD system. Multiple project benefits cited in the application are enhancing groundwater recharge to halt the current overdraft and provide for sustainable management of surface and groundwater, increasing localized flood protection capabilities, enhancing wildlife habitat, reducing energy use, improving groundwater quality, increasing water supply, and maximizing beneficial uses of public property.

At its January 23, 2019 meeting, the Board of Directors authorized staff to enter into agreements for construction of a pump station and canal intertie, and allow for future surface water recharge at Basin "CF". With the successful application for Prop 1 funds, the proposed project can be constructed with no cost to the community. The completed Basin "CF" project will give Malaga County Water District access to a high-performing recharge basin to help it meet its groundwater recharge responsibilities under the California Sustainable Groundwater Management Act of 2014 (SGMA). A letter of support from the North Kings Groundwater Sustainability Agency was submitted with the application.

Respectfully submitted by:
Brandy Swisher, Staff Analyst III

Attachments
1. Prop 1 Recommended Funding List- Tulare-Kern
## Recommended Funding List – Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Solicitation

Disclaimer: The Recommended Award is estimated and conditional until final terms and conditions are agreed upon and an agreement has been executed. The awarded grant amount listed in the executed agreement can be less than the Recommended Award amount listed here based upon final negotiations between the Awardee and DWR. DWR staff may determine certain projects/tasks are not eligible or do not meet the requirements outlined in the 2019 IRWM Guidelines and Round 1 Implementation Grant Proposal Solicitation Package (PSP) and are subject to change.

### Funding Area: Tulare Kern

<table>
<thead>
<tr>
<th>IRWM Region: Kern</th>
<th>Applicant: Buena Vista Water District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name</td>
<td>Project Implementing Agency</td>
</tr>
<tr>
<td></td>
<td>Implementing Agency Type</td>
</tr>
<tr>
<td>Contract Administration</td>
<td>Buena Vista Water Storage District</td>
</tr>
<tr>
<td>Kern Water Bank Recharge Enhancement Project *</td>
<td>Kern Water Bank Authority</td>
</tr>
<tr>
<td>Cummings Basin Westerly Recharge Project</td>
<td>Tehachapi-Cummings County Water District</td>
</tr>
<tr>
<td>Athal Water Main Replacement and Meter Installation Project *</td>
<td>Athal Mutual Water Company</td>
</tr>
</tbody>
</table>

General Application Score: 26  
DAC Application Score: 25  
Total Request: $4,482,750  
Total Recommended Award: $3,889,962

### Funding Area: Poso Creek

<table>
<thead>
<tr>
<th>IRWM Region: Poso Creek</th>
<th>Applicant: North Kern Water Storage District</th>
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</thead>
<tbody>
<tr>
<td>Project Name</td>
<td>Project Implementing Agency</td>
</tr>
<tr>
<td></td>
<td>Implementing Agency Type</td>
</tr>
<tr>
<td>Contract Administration</td>
<td>North Kern Water Storage District</td>
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<tr>
<td>Lost Hills Utility District Well No. 3</td>
<td>Lost Hills Utility District</td>
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<tr>
<td>City of Delano Recharge Basin</td>
<td>City of Delano</td>
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<tr>
<td>SSIMUD In-District Spreading Facility *</td>
<td>Southern San Joaquin Municipal District</td>
</tr>
<tr>
<td>In-District Recharge</td>
<td>Delano-Earlimart Irrigation District</td>
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</table>

2/13/2020
# Recommended Funding List – Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Solicitation

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Implementing Agency</th>
<th>Implementing Agency Type</th>
<th>Primary Benefit</th>
<th>DAC Funding Request</th>
<th>General Implementation Funding Request</th>
<th>Project Notes</th>
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<tbody>
<tr>
<td>Leonard Intertie and Distribution System Project</td>
<td>Shafter-Wasco Irrigation District, Semitropic Water Storage</td>
<td>Public Agency</td>
<td>Reduce Groundwater Pumping</td>
<td>$4,953,277</td>
<td>$11,192,364</td>
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<td>Total Request:</td>
<td>$1,521,692</td>
<td>$3,889,962</td>
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<tr>
<td>General Application Score</td>
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<tr>
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<td>28</td>
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**IRWM Region: Southern Sierra*  
Applicant: Sierra Resource Conservation District  
Proposal Notes: H, I

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Implementing Agency</th>
<th>Implementing Agency Type</th>
<th>Primary Benefit</th>
<th>DAC Funding Request</th>
<th>General Implementation Funding Request</th>
<th>Project Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Administration *</td>
<td>Sierra Resource Conservation District</td>
<td>Public Agency</td>
<td>Improved Decision Making</td>
<td>$128,301</td>
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<tr>
<td>Forest-Water Adaptation Tool</td>
<td>Sierra Resource Conservation District</td>
<td>Public Agency</td>
<td>Improved Decision Making</td>
<td>$1,758,100</td>
<td></td>
<td>Low Score</td>
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<tr>
<td>Well Vulnerability Decision Support Tool *</td>
<td>Sierra Resource Conservation District</td>
<td>Public Agency</td>
<td>Water Supply Reliability</td>
<td>$419,407</td>
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<tr>
<td>Sequoia National Forest Prioritized Meadow Restoration Project *</td>
<td>Trout Unlimited</td>
<td>Non-Profit Organization</td>
<td>Ecosystem Restoration</td>
<td>$401,101</td>
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**IRWM Region: Upper Kings *  
Applicant: Upper Kings Basin IRWM Authority  
Proposal Notes: H

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Implementing Agency</th>
<th>Implementing Agency Type</th>
<th>Primary Benefit</th>
<th>DAC Funding Request</th>
<th>General Implementation Funding Request</th>
<th>Project Notes</th>
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<tbody>
<tr>
<td>Fresno Irrigation District Wagner Recharge Basin Project</td>
<td>Fresno Irrigation District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
<td>$2,143,890</td>
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<td>Adams and Academy Basin</td>
<td>Consolidated Irrigation District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
<td>$2,042,677</td>
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<td>Laton North Recharge Project</td>
<td>Laguna Irrigation District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
<td>$500,000</td>
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<tr>
<td>FMFCD Basin &quot;SS&quot; Groundwater Recharge Flood Protection Project</td>
<td>Fresno Metropolitan Flood Control District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
<td>$1,053,033</td>
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<td>Total Request:</td>
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<td>$500,000</td>
<td>$1,053,033</td>
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2/13/2020
**Recommended Funding List - Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Solicitation**

<table>
<thead>
<tr>
<th>FMFCD Basin &quot;CE&quot; Groundwater Recharge Flood Protection Project</th>
<th>Fresno Metropolitan Flood Control District</th>
<th>Public Agency</th>
<th>Groundwater Recharge</th>
<th>$1,269,906</th>
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</thead>
<tbody>
<tr>
<td>FMFCD Basin &quot;CF&quot; Groundwater Recharge Flood Protection Project</td>
<td>Fresno Metropolitan Flood Control District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
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<td><strong>$7,009,506</strong></td>
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<th>DAC Application Score</th>
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</thead>
<tbody>
<tr>
<td>23</td>
<td>23</td>
</tr>
</tbody>
</table>

**IRWM Region:** Westside San Joaquin  
**Applicant:** San Luis & Delta-Mendota Water Authority

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Implementing Agency</th>
<th>Implementing Agency Type</th>
<th>Primary Benefit</th>
<th>DAC Funding Request</th>
<th>General Implementation Funding Request</th>
<th>Project Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Administration</td>
<td>San Luis &amp; Delta-Mendota Water Authority</td>
<td>Public Agency</td>
<td>Water Supply</td>
<td>$10,000</td>
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</table>

<table>
<thead>
<tr>
<th>City of Huron Groundwater Supply Well and Recharge Project *</th>
<th>City of Huron</th>
<th>Public Agency</th>
<th>Water Supply Reliability</th>
<th>$650,000</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquifer Storage and Recovery Project *</td>
<td>Westlands Water District</td>
<td>Public Agency</td>
<td>Water Supply Reliability</td>
<td>$750,000</td>
<td>C</td>
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<tr>
<td>Westlands Water District Multi-Site Groundwater Recharge Program *</td>
<td>Westlands Water District, United States Bureau of Reclamation</td>
<td>Public Agency</td>
<td>Water Supply-Groundwater</td>
<td>$3,250,000</td>
<td>C, F</td>
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<tr>
<td>PP7-1 Low Flow Efficiency Project *</td>
<td>Westlands Water District</td>
<td>Public Agency</td>
<td>Water Supply-Surface Water</td>
<td>$900,000</td>
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<tr>
<td>Lateral Inter-Connection Project *</td>
<td>Westlands Water District</td>
<td>Public Agency</td>
<td>Water Supply Reliability</td>
<td>$4,950,000</td>
<td>C</td>
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<tr>
<td>Recharge Site Investigation &amp; Groundwater Banking Project *</td>
<td>Pleasant Valley Water District</td>
<td>Public Agency</td>
<td>Groundwater Recharge</td>
<td>$417,500</td>
<td>Low Score</td>
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<table>
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<tr>
<th>General Application Score</th>
<th>DAC Application Score</th>
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</thead>
<tbody>
<tr>
<td>22</td>
<td>21</td>
</tr>
</tbody>
</table>

**Total Recommended Award:**  
$650,000 $10,000

* Recommended Awards are conditional based upon confirmation of eligibility. See notes below for outstanding eligibility issues. If requested documentation is not submitted within 30 calendar days of the date the draft funding list is posted to the public, project may be deemed ineligible and funding award may be adjusted, or final awards may be made on a conditional basis pending submittal of such documentation prior to agreement execution at DWR's discretion. See PSP for details regarding required documentation.

2/13/2020
Recommended Funding List – Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Solicitation

Notes:

A— Project directly affects groundwater levels and/or quality. Submit applicable documentation regarding Groundwater Management Compliance and California Statewide Groundwater Elevation Monitoring Program (CASGEM) compliance.

B— Project may directly affect groundwater levels and/or quality. Submit additional justification regarding why project does not directly affect groundwater levels and/or quality or submit applicable documentation regarding Groundwater Management Compliance and CASGEM compliance.

C— Project is a stormwater and/or dry weather runoff capture project. Submit applicable documentation regarding Stormwater Management Plan Compliance.

D— Project may be a stormwater and/or dry weather runoff capture project. Submit additional justification regarding why project is not a stormwater and/or dry weather runoff project or submit applicable documentation regarding Stormwater Management Plan Compliance.

E— Project sponsor is a Mutual Water Company or Public Utility. Provide justification that the project has a clear and definite public purpose that benefits the customers of the water system or other public utility and not the investors.

F— Project requested DAC Funding however, DAC benefits were not fully justified. Therefore, project is not recommended for funding.

G— Project requested cost share waiver, however, DAC benefits were not fully justified. Submit additional documentation clearly stating the percentage of the project benefits provided directly to a DAC and/or provide evidence of additional cost share.

H— Proposal did not include sufficient justification to support that at least one project addresses AB 1249 contaminants. Provide justification of why a project that addresses AB 1249 contaminants was not included in the application.

I—Attachment 10, Climate Change was not provided. This attachment must be provided prior to agreement execution.

Low Score – This individual project did not meet the low score threshold determined for the Funding Area. Project is not eligible for funding. This project was not included in the calculation of the Application Score.
BOARD MEETING: March 11, 2020
AGENDA ITEM NO.: 9.C.
FROM: Alan Hofmann, General Manager-Secretary
SUBJECT: Discussion of the 2020 Executive Staff Annual Retreat, Review of the District's 2019-2020 Top Objectives and Concurrence with the District's 2020-2021 Top Objectives

Summary
As was previously reported to the Board of Directors, the Executive staff retreat was held the week of January 27, 2020. The three day retreat was spent at an offsite location and focused on the District's organizational structure, discussions of Succession and Team Building, review of the prior year Top Objectives, and creation of the Top Objectives for the coming year. This year Mid-level Managers were invited to participate during one of the days.

The retreat is used as an opportunity for management staff to be removed from daily interruptions and review the progress of prior year objectives and establish the top priorities/objectives for the coming year. The annual Top Objectives are developed based on input from the Board of Directors throughout the year, coordination with our local partner agencies, and overall program needs. Resources are then allocated to implement these Top Objectives.

The retreat is also an opportunity to work on and review the ability, proficiency and productivity of the Executive team and how they manage, lead and interact with staff. With the addition of the mid-managers, it provided an opportunity to review what the Executive staff had been working on the past few years and educate them on the intentions for developing an improved staff culture, review succession planning and indoctrinate these future leaders to the retreat process.

Attachment No. 1 identifies the Top Objectives of 2019-2020. These Objectives were reviewed and given a ranking on their current status. The ranking and comments regarding the Objective are noted in red following each Objective. Approximately 25% of these Objectives were completed and many more had significant progress. As several Objectives require more than one year to complete, if the Objective remains a top priority for the District, it is moved to the next years Objectives list.

Attachment No. 2 is a listing of the 2020-2021 Top Objectives for the Board's review. The Objectives are written to be self-explanatory, but may require some explanation. It is proposed the Board of Directors review the Objectives and be prepared to ask questions or provide comments to staff to insure the objectives are clear. As noted previously, some Objectives are multi-year and are, therefore, included in the preceding period. Staff will present and discuss the new objectives for the 2020-2021 period at the Board Meeting.
Board Meeting: March 11, 2020
Agenda Item No.: 9.C.

Recommendation

It is recommended the Board of Directors review the Top Objectives identified in Attachments No. 1 and 2 and provide comment and direction to staff.

Discussion

The annual Executive staff retreat provides a forum for the management team to focus on the District's program and what has been accomplished and what is proposed to be accomplished over the coming year. The list is established from Objectives planned within each Department Manager's program and determined by the Executive team to be a priority Objective for the coming year, based upon the mission of the District and current needs.

Over the past three years, the General Manager has also taken this opportunity to work with the Executive team in developing approaches that focus on the management and retention of staff. The first year the focus was on how to get staff more engaged in the workplace. The second year focused on building the strength of the management team through team building exercises. This year the focus was on preparation of younger staff for new roles and succession within the agency. Hence, the reason for their addition to the retreat. The inclusion of the mid-managers allowed them to participate in the discussions involving succession and introduced them to the retreat. It also provided them the opportunity to participate in, and give input to, the big picture rather than just their individual departments.

This year there was good discussion and reflection on the past team building exercises, but the major focus of the retreat was for the Executive staff to review staffing needs and efficiencies, succession planning and the organizational structure, discuss the progress and completion of the past years Top Objectives and establish the Top Objectives for the coming year. Those Objectives that require financial resources will be further evaluated during the Budget for an appropriate allocation of funds.

Respectfully submitted by:
Alan Hofmann, General Manager-Secretary

Attachments
1. 2019-2020 Top Objectives-Updated
2. 2020-2021 Top Objectives
Executive Staff: Alan Hofmann (AH); Peter Sanchez (PS); Berta Mims (BM); Debbie Campbell (DC); Brent Sunamoto (BS); Paul Merrill (PM); Jared Shuman (JS); Frances Lopez (FL); Larry Kalpakoff (LK); Jared Affleck (JA); Esther Schwandt (ES)

1. Implement, Administer and Monitor Grant Agreements and Reimbursements:
   a. Fancher Creek Flood Control Improvement Project (Prop 1E, Round 1) Fancher Creek Town Center (BS) Completion Deadline 3/31
   b. Dry Creek Flood Control Improvement Project (Prop 1E, Round 2) (BS) In Progress
   c. Economic Development Administration (EDA) Southeast Fresno Industrial (DC) In Progress w/Success
   d. Prop 1 Stormwater Grant (BS) Pending

2. The Groundwater Sustainability Act (AH/PS/JS):
   a. Review of Basin Capacity Standards In Progress
   b. Review Big Dry Creek and Fancher Creek System Storage Feasibility In Progress
   c. Agreements with Malaga County Water District In Progress
   d. Participation in the Groundwater Sustainability Plan Preparation Complete

3. Amendment to District Act. Develop and Propose Implementation of a Process for Recording a Notice on Property (Lien Authority) that has Delinquent Drainage Fees or has Developed without the Payment of Drainage Fees (AH/PS) Pending

4. Review and Develop a Strategy for Making Amendments to Out-of-Date or Invalid Policies (AH); Accounting; Assessment Tax Policy (BM) In Progress
5. Administration of Agreements and Processing of Plans for High Speed Rail (DC):
   a. City of Fresno – Veteran’s Boulevard *In Progress*
   b. High Speed Rail Authority (Real Estate Resolution) Basin “EH/RR/E” *In Progress*
   c. Sub-Agreement (Exhibit F) with Tutor Perini Zachry Parsons (TPZP) *In Progress*

   a. Drainage Fee Manual
   b. Engineering Portal
   c. Verify ATF Manual to include GIS Processing (Due April 1, 2019)

7. Update of District Master Plan, including Areas within the Updated Cities’ General Plans (this may include LAFCO Application for District Boundary Expansion) (AH/PS/DC) *In Progress*

8. Update of Master Fee Ordinance:
   a. Review of the Development Review Fee (DC) *Pending*
   b. Review of Implementation of an Environmental Inspection Fee (JS) *Pending*

9. Development of a Plan to Utilize Zone 2 Funding on Projects within Zone 2 as Directed by the Board (BS) *Complete*

10. Human Resources (BM):
    b. Updated Employment Job Descriptions *In Progress*
    c. New Evaluation Form and Process *In Progress*
11. Continue Negotiations with the Fresno Unified School District (FUSD) and Clovis Unified School District (CUSD) for the Payment of Drainage Fees and Develop Agreements that are Acceptable to all Parties (AH/PS) Fresno Complete, Clovis Next

12. Continue to Monitor and Review the Environmental Protection Agency (EPA)/United States Army Corp of Engineers (USACE) Waters of the United States (WOTUS) Clean Water Act Rule Litigation (JS) In Progress

13. Review and Implementation of New Cities Land Use Designations (PS/DC) In Progress


15. Provide Succession Planning for the District (AH/PS/BM) In Progress with Success

16. Plan and Implement Records Warehouse Remodel (AH) In Progress

17. Implement SB 92 Mandate of Dam Failure Inundation Mapping and Emergency Action Planning (BM/BS): In Progress

18. Implement Prop 84 (BM/BS): In Progress
   a. Develop Emergency Services Plan
   b. Develop Communications Plan

19. Review Resources Needed to Increase Annual Capital Improvement Budgeted Expenditures (PS) In Progress

20. Complete Implementation of Security of Office Complex (Cameras) (FL/BS/LK) In Progress

21. Implementation of Caselle Automation of the Budget System (LK/PM) In Progress

   a. Agreement of the Systems to be Implemented In Progress
   b. Identifying Necessary Resources (i.e. Smart Devices) Completed
c. Digitization of Operational Status Boards *In Progress*

d. Re-Evaluate Current Telemetry System and the need to Upgrade to new Technologies *In Progress*

23. Update CEQA Guidelines (*JS*) *In Progress w/Success*

24. Building the District's Employee Team through Staff Engagement (*AH, PS, BM, DC, BS, LK, FL, PM, JS, ES*) *Complete*

25. Creation of an ATF Refresh for Staff Members Implementing the Program (*LK/PM/DC*) *Complete*

26. Automation of Existing Workflows as Needed by Departmental Managers (*BM*) *In Progress*
Executive Staff: Alan Hofmann (AH); Peter Sanchez (PS); Berta Mims (BM); Debbie Campbell (DC); Brent Sunamoto (BS); Paul Merrill (PM); Jared Shuman (JS); Frances Lopez (FL); Larry Kalpakoff (LK); Jared Affleck (JA); Esther Schwandt (ES)

1. Implement, Administer and Monitor Grant Agreements and Reimbursements:
   a. Fancher Creek Flood Control Improvement Project (Prop 1E, Round 1) Fancher Creek Town Center (BS)
   b. Dry Creek Flood Control Improvement Project (Prop 1E, Round 2) (BS)
   c. Economic Development Administration (EDA) Southeast Fresno Industrial (DC)
   d. Prop 1 Stormwater Grant (BS)

2. The Groundwater Sustainability Act (AH/PS/JS):
   a. Review of Basin Capacity Standards
   b. Review Big Dry Creek and Fancher Creek System Storage Feasibility (1) Amendment to 1986 WRDA with an language amendment in WRDA 2020
   c. Agreements with Malaga County Water District
   d. Participation in the Sustainability Groundwater Management Act

3. Amendment to District Act. Develop and Propose Implementation of a Process for Recording a Notice on Property (Lien Authority) that has Delinquent Drainage Fees or has Developed without the Payment of Drainage Fees (AH/PS)

4. Review and Develop a Strategy for Making Amendments to Out-of-Date or Invalid Policies (AH); Accounting; Assessment Tax Policy (BM)
5. Administration of Agreements and Processing of Plans for High Speed Rail (DC):
   a. City of Fresno – Veteran’s Boulevard
   b. High Speed Rail Authority (Real Estate Resolution) Basin “EH/RR3/EE”
   c. Sub-Agreement (Exhibit F) with Tutor Perini Zachry Parsons (TPZP)

   a. Drainage Fee Manual
   b. Engineering Portal
   c. Verify ATF Manual to include GIS Processing (Due April 1, 2019)

7. Update of District Master Plan, including Areas within the Updated Cities’ General Plans (this may include LAFCO Application for District Boundary Expansion) (AH/PS/DC)

8. Update of Master Fee Ordinance:
   a. Review of the Development Review Fee (DC)
   b. Review of Implementation of an Environmental Inspection Fee (JS)

10. Human Resources (BM):
    b. Updated Employment Job Descriptions
    c. New Evaluation Form and Process

11. Continue Negotiations with the Clovis Unified School District (CUSD) for the Payment of Drainage Fees and Develop an Agreement that is Acceptable to all Parties (AH/PS)
12. Continue to Monitor and Review the Environmental Protection Agency (EPA)/United States Army Corp of Engineers (USACE) Waters of the United States (WOTUS) Clean Water Act Rule Litigation (JS)

13. Review and Implementation of New Cities Land Use Designations (PS/DC)


15. Provide Succession Planning for the District (AH/PS/BM)

16. Plan and Implement Records Warehouse Remodel (AH)

17. Implement SB 92 Mandate of Dam Failure Inundation Mapping and Emergency Action Planning (BS/BM):

18. Implement Prop 84 (BM/BS):
   a. Develop Emergency Services Plan
   b. Develop Communications Plan

19. Review Resources Needed to Increase Annual Capital Improvement Budgeted Expenditures (PS)

20. Complete Implementation of Security of Office Complex (Cameras) (FL/BS/LK)

21. Implementation of Caselle Automation of the Budget System (LK/PM)

   a. Agreement of the Systems to be Implemented
   b. Digitization of Operational Status Boards
   c. Re-Evaluate Current Telemetry System and the need to Upgrade to new Technologies

23. Update CEQA Guidelines (JS)
24. Automation of Existing Workflows as Needed by Departmental Managers (BM):
   a. Credit Card Process
   b. Travel Budget
25. Tools for Workflow Improvements (BM/LK):
   a. Work Orders/Task Office Maintenance
   b. Development Review
   c. Facilities Technicians
   d. Master Planning H&H
26. Update the Master Discharge Agreement (DC)
27. Update to Accounting Processes (PM):
   a. Changing Method for PPDA Computation
   b. Accounts Receivable Processes
28. Centralizing the Risk Management and Land Programs (BM/DC)
29. Transformation of Development Review Process to Paperless (DC)
30. Development of ESRI Enterprise Web Portal (JS)